



## POLICY FOR CURRICULUM DELIVERY AND IMPLEMENTATION

Being affiliated institute, we implement the curriculum prescribed by Savitribai Phule Pune University, Pune (S.P.P.U, Pune). As per Pharmacy Council of India, the curriculum is designed, and reviewed (if needed) by the University, and then the affiliated colleges follow the same approved curriculum for teaching and learning process. The prescribed curriculum provides subject-wise details such as content, duration, working days, examination pattern and credit structure.

### i) Curriculum planning:

**Academic Calendar:** Institute prepares its own academic calendar in the tune of the published university calendar in coordination with academic, exam, cultural and sports incharge and NSS officer before the start of the session. It includes schedules of continuous internal assessments, tentative theory and practical end semester examination (University level) dates, all curricular and extra-curricular activities. The academic calendar is displayed on institute website, notice board, published in institute's information brochure and elaborated during induction program cum parent meet.

**Subject allotment:** By considering specialization and experience of teaching faculty subject wise workload is prepared and subject teacher prepares course outcomes, course file which includes teaching plan, teaching material like power point presentation, chart, notes, question bank, question papers and practical manuals before the commencement of the academic session.

**ii) Curriculum implementation:** Academic calendar is followed by the faculty for the conduct of theory and practical classes and internal examination as well. Each faculty prepares and follows teaching plan, timetable for the conduct of theory and practical classes. Review is taken by Principal in faculty meeting to ensure effective curriculum implementation along with monitoring by academic incharge is done for daily academic schedule according to time-table. The institute organizes frequently teaching staff meeting to ensure syllabus completion and conduct of Internal Examination within the time frame. Guardian teacher system is also implemented for special attention to students to understand the students learning difficulties.

**iii) Curriculum delivery:** Beyond traditional methods of teaching, some of the innovative methods used by faculty are ICT mode (PPT and videos), charts, team based learning mode. The student centric methods such as participatory learning, experiential learning, discussion during practical hours and problem solving methodologies are also adopted for upgradation of knowledge and skills of the students.

**iv) Conduct of continuous internal assessment:** The institute conducts two sessional examinations and two continuous assessment tests as per guidelines of S.P.P.U, Pune. The schedule of internal assessment is prepared well in advance by examination committee which is displayed on the college website and notice board as well. The answer sheets assessed by faculty are shown to the students and if the students have any grievance, the same is resolved and finally answer sheets are countersigned by the students. Thereafter, the same marks are recorded in internal marks Mother Register. The feedback of result analysis is regularly taken in academic and GB / CDC meetings.